



### **Communications Manager**

Paving the future of cancer research requires creative and driven individuals who think differently about solutions to fundamental challenges blocking progress for cancer patients. Break *Through* Cancer is a new type of research foundation whose mission is to promote and support inter-institutional, collaborative cancer research in order to better understand and treat the most intractable forms of cancer. By aligning research teams across five leading cancer institutions, Break *Through* Cancer is creating frameworks to make inter-institutional cancer research frictionless and impactful.

Break *Through* Cancer funded TeamLabs in glioblastoma, acute myelogenous leukemia, ovarian, and pancreas cancers are creating new approaches to revolutionize cancer interception, accelerate the pace of drug approval by bringing the worlds of preclinical and clinical science together to support learning in patients, incentivize radical collaboration between academic institutions and between academia and industry, and invest in software and technologies that will enhance user experiences.

Break *Through* Cancer seeks a highly motivated, experienced **Communications Manager** with a scientific writing background to join our dynamic team. The successful candidate will be responsible for developing and implementing comprehensive communication strategies to advance our mission to intercept and cure the deadliest cancers. The Communications Manager will report to the Chief Communications Officer.

The position is located in Cambridge, MA, and employees are expected to be onsite a minimum of 3-4 days per week.

### **Primary Responsibilities**

- Develop and execute comprehensive communication strategies to promote Break *Through* Cancer's research initiatives, programs, and the scientists who work in our funded TeamLabs;
- Write and edit scientific content for various publications, including scientific journals, annual reports, and newsletters, as well as development and collateral material
- Develop and implement digital and social media campaigns to promote Break *Through* Cancer's initiatives and engage with key stakeholders
- Develop and manage relationships with key stakeholders, including scientists, clinicians, and staff;
- Manage project timelines, budgets, and deliverables to ensure timely completion of communications projects;
- Collaborate with other Break *Through* Cancer teams, including philanthropy and events, to ensure a cohesive, integrated approach to communications;
- Ensure all communications materials are accurate, clear, and consistent with Break *Through* Cancer's brand and messaging; and

- Keep up-to-date with the latest developments in cancer research and communicate findings to relevant stakeholders.
- Support the Chief Communications Officer and other leadership on projects important the mission of *Break Through Cancer*

#### **Qualifications**

- Scientific writing background required
- Bachelor's degree
- 8+ years of experience in communications or marketing in a scientific or healthcare-related field
- Strong project management skills, with the ability to manage multiple projects simultaneously
- Flexible work style, with the ability to work independently and collaboratively in a fast-paced environment
- Attention to detail and ability to work within tight timelines
- Strong writing, editing, and interpersonal skills
- Knowledge of cancer research and the scientific community is a plus

**To apply for the *Break Through Cancer* Communications Manager position, please submit a cover letter and CV to [careers@breakthroughcancer.org](mailto:careers@breakthroughcancer.org).**

Break Through Cancer is committed to providing equal opportunities in employment and prohibits discrimination and harassment of any kind. We treat our colleagues and applicants fairly and respectfully. We seek to employ people with skill and integrity, and provide them with the means to develop professionally. We hire without regard to race, color, religion, creed, citizenship, national origin, age, sex, gender, pregnancy, gender identity/expression, sexual orientation, marital status, disability (including neurodiversity), genetic information, veteran status, and any other legally protected group, in accordance with applicable federal, state, or local law.